

Elkton-Pigeon-Bay Port Laker School
Board of Education Regular Meeting
July 20, 2015
(Approved Minutes)

Vice-President Krohn called the meeting to order at 6:00 p.m. in Laker High School Room 211. The Pledge of Allegiance was recited.

Members Present: Heath Krohn, Keith Hatfield, Kathryn McGathy, Todd Tate, and Mary Frances Tait.
Members Absent: Duane Baur and Jeff Snider.

Public Participation: There was no interest from the public to address the Board, although ample time was allotted.

Designation of: Depositories for District Funds – Moved by Tait, supported by Tate, that Thumb National Bank and Michigan School District Liquid Assets Fund be designated as depositories for district funds. Motion passed unanimously. Publications of Record – Moved by Tait, supported by McGathy, that the Huron Daily Tribune and the Weekly View be designated as publications of record for the Laker District. The motion passed unanimously. Legal Counsel - Moved by Tate, supported by Hatfield, that Thrun Law P.C. be retained as legal counsel for the Board and Bruce Bigham as Labor Consultant. Motion passed unanimously. Execution of President, Vice President, Treasurer, Secretary and Superintendent bond in the amount of \$20,000. Moved by Tait, supported by Tate, that the President, Vice President, Treasurer, Secretary, and Superintendent be bonded in the amount of \$20,000. The motion passed unanimously. Coordinator of Elections – Moved by Tait, supported by Hatfield, that Cheryl Sturm, Administrative Assistant, be delegated the duties of coordinating school elections for the district, coordinating the school elections with the county and township clerks for the district. Motion passed unanimously. Authorization to Post Meetings – Moved by Tate, supported by Hatfield, that the Superintendent be authorized to post official notices of meetings of the Board of Education. Motion passed unanimously. Designation of Fiscal Agent for Internal Account – Moved by Tait, supported by McGathy, that Angie Dubs be authorized and bonded as fiscal agent for the internal checking accounts. Motion passed unanimously. Authorization for Financial Transactions – Moved by Tate supported by Hatfield to name Mike Klosowski, Chief Financial Officer, as the authorized signer for all depository accounts at Thumb National Bank. Further, it was recommended to give Chief Financial Officer Mike Klosowski the authority to request financial information from all account relationships for E.P.B.P. Laker Schools. He was authorized to obtain this information by phone, in person, or via internet banking. He will continue to have the authority to authorize wire transfers to designated recipients and maximum limits as previously approved. The motion passed unanimously.

Regular Meeting Dates for 2015-2016: Moved by Tait, supported by Hatfield, that the Board hold its regular meetings during the 2015-2016 school year on the third Monday of each month, beginning at 6:00 p.m. in the Laker High School Room 211 or Laker Elementary Board Room. The motion passed unanimously.

Approval of Regular/Special Minutes: Tait moved with support from Tate to approve the minutes dated June 15 and June 29, 2015. Motion passed with McGathy abstaining.

Treasurer's Report: Treasurer Tate reported bills to be paid for July 2015 totaled: General Fund bills \$221,490.09; Food Service bills \$0.00; and Payroll/Liabilities, from Food Service to General Fund, \$0.00. Tait moved with support from Hatfield to approve the Treasurer's Report.

Consent Agenda: Tait moved with support from Tate to approve the Consent Agenda as presented with the addition of introduction of new hires from last month. The motion passed unanimously.

Personnel: Tate moved with support from Tait to accept the resignation of Jackie Macejewski with regret. The motion passed unanimously. Tate moved with support from McGathy to approve the recommendation and hire of Jill Smith for the 2015-2016 school year as Laker Elementary special education teacher. Motion passed unanimously. Tait moved with support from Hatfield to approve the recommendation to hire Tim Warneck for the 2015-2016 school year as Secondary Special Education teacher. Hatfield moved with support from Tait to approve the hire of Ron Swartzendruber for the 2015-2016 school year as physical education, guided studies teacher. Motion failed related to lack of Board majority vote. Tait moved with support from Tate to allow administration to post for secondary position. Motion passed unanimously. Tate moved with support from McGathy to approve the recommendation to hire Amy Smithers for the 2015-2016 school year as an elementary teacher. The motion passed unanimously. Following the interview committee's recommendation, Hatfield moved with support from Tate to employ Sarah Oeschger as a secondary secretary for the 2015-2016 school year in the high school. The motion passed unanimously.

Financial Resolution: Hatfield moved with support from Tate to approve the lock in of the interest rate for the Sinking Fund. Motion passed unanimously. Tait moved with support from McGathy to approve the lock in of the interest rate for the Technology Bond. Motion passed unanimously. Klosowski reviewed particulars related to the elementary changing from analog to digital format to improve safety and student security. Tait moved with support from Tate to approve the bid and complete the safety project before the beginning of the school year. The motion passed unanimously.

Labor Agreements: Tate moved with support from Hatfield to ratify the Master Agreement with the Paraprofessionals for a 1.5% raise for 2015-2016 and 2016-2017 school years. Motion passed unanimously. Tait moved with support from Tate to ratify the Master Agreement with the Drivers for a 1.5% raise for the 2015-2016 and 2016-2017 school years. The motion passed unanimously. Tate moved with support from Hatfield to approve the salary structure as presented in the Board packet for a 1.5% raise for 2015-2016 and 2016-2017 school years. Motion passed unanimously. Tati moved with support from Hatfield to ratify the Food Service Master Agreement for a 1.5% raise for the 2015-2016 and 2016-2017 school years. Motion passed unanimously. Tate moved with support from Tait to approve the proposed raise of 1.5% for the secretarial staff for 2015-2016 and 2016-2017 school years. The motion passed unanimously.

Other Business: Superintendent Smith offered Board Members the use of used laptop computers that are not being used by students. It was clarified that there is no additional cost to the district and that these laptops are not currently needed by students or staff. The laptops will be used to assist Board Members in receiving notifications from the school.

With no further business before the Board, Tait moved with support from Hatfield to adjourn. Motion passed unanimously, and the meeting was adjourned at 7:05 p.m.

Respectively Submitted-

Mary Frances Tait, Board of Education Secretary