

**Elkton-Pigeon-Bay Port Laker School  
Board of Education Regular Meeting  
April 20, 2015  
(Approved Minutes)**

President Baur called the meeting to order at 6:00 p.m. in Laker High School Room 211. The Pledge of Allegiance was recited.

Members Present: Heath Krohn, Kathyrn McGathy, Jeff Snider, Todd Tate, Duane Baur, Keith Hatfield and Mary Frances Tait.

Members Absent: Student Representative Riley Greene.

Approval of Regular Minutes: Tait moved with support from Krohn to approve the minutes dated March 16, 2015 as presented. The motion passed unanimously.

Treasurer's Report: Treasurer Tate reported the bills to be paid for the month of April: General fund totaling \$166,310.29; Food Service, \$5,096.73; Payroll/Liabilities: (Food Service to General Fund) \$16,701.43; Debt 2005, \$375.00; Technology Bond, \$180,063.75; and Redemption Notice Fee, (2005 Debt), \$100.00. Tait moved with support from Snider to approve the Treasurer's Report as presented. Motion passed unanimously. Tate also updated the Board regarding the current financial status of keeping 2.5% ahead of the proposed budget.

Consent Agenda: Tait moved with support from Tate to accept the Consent Agenda as presented with the addition of "2015-2016 calendar" and "Superintendent Evaluation" between "O" and "P" along with "Technology Bond" under "Other Business". The motion passed unanimously.

Public Participation: Susan Dubs made a brief presentation inviting the Board Members to the Jr. /Sr. Prom. She thanked the Board for allowing the Prom committee to fund raise throughout the year.

HISD Budget: HISD Superintendent Joe Murphy presented the proposed HISD budget for 2015-2016. Murphy presented the numbers; the Board asked many questions and expressed concerns. Murphy dispelled concerns with facts and figures related to recent year budgets and the proposed budget. Tait moved with support from Tate to approve the resolution as presented. The motion passed unanimously.

MIStep Test Presentation: Principal Dickens made a thorough presentation of a demonstration of the new test format. Sample test questions were reviewed by the Board.

Summer Sinking Fund Projects not Related to Student Area, Science Lab or Parking Lot: Superintendent Smith gave a list of smaller projects including putting up softball and baseball cages, drain repair and mapping, elementary window repair, and a storage shed. He announced the need for a Building and Grounds meeting.

Job Placement Program: Principal Keim made a brief presentation with a video showcasing the new program of job shadowing for students.

Policy: A copy of the first draft of our newly adopted NEOLA policies was distributed to the Board Members for review. A second reading will take place next month for adoption. A first reading of new updates was distributed. The Board was told to contact Tait with any changes.

Administrative Evaluations: Superintendent Smith recommended that the Board extend contracts through June of 2017 for Kathy Dickens, Jeff Etzel, Brian Keim and Mike Klosowski. Tait moved with support from Hatfield to accept the recommendation. The motion passed unanimously.

Administrator Time: Superintendent Smith reminded the Athletic Committee they would be having a meeting soon. There were no other additions to the thorough reports provided in the Board packets.

Other Business: School Calendar: The 2015-2016 school calendar was reviewed and Tate moved with support from Krohn to approve the 2015-2016 school calendar. Motion passed unanimously. Technology Bond: Superintendent Smith gave a short presentation on the 2015 Technology Bond proposal. He reminded everyone to vote and remind friends.

Personnel Issue: Tait moved with support from Krohn to enter into closed session to discuss a personnel issue. Roll call yielded Baur, yes; Krohn, yes; McGathy, yes; Snider, yes; Tate, yes; Hatfield, yes; and Tait, yes. The Board moved into closed session at 7:01 p.m.

The Board moved back in to open session at 8:29 p.m. Superintendent Smith spoke of his retirement date. The Board discussed options. President Baur requested a job description of the school superintendent. The Personnel Committee will be meeting to review options and come to the Board with a possible recommendation.

With no further business before the Board, Tate moved with support from Tait to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 8:41 p.m.

Respectively submitted,

Mary Frances Tait, Board of Education Secretary